

Advancement | UCF Foundation, Inc.

UCF Foundation Board of Directors Board Composition Subcommittee Minutes

November 4, 2020
11:00 a.m. – 12:00 p.m.

LOCATION: Zoom Meeting

ATTENDEES: Carrie Callahan, *Chair*, Brian Butler, John Euliano, Tony Moreno, Dana Patton

STAFF: Bill Dean, Jennifer Cerasa, Lauren Ferguson, Chris Meister, Mike Morsberger

Welcome & Call to Order

Chair Carrie Callahan called the meeting to order at 11:02 a.m. stating that the meeting was covered under the Florida Sunshine Law and the public and press were invited to attend.

Roll Call & Quorum Confirmation

Roll call was performed, and a quorum was confirmed. Chair Callahan asked if the Subcommittee members present had any conflicts of interest to declare regarding the items of business listed on the agenda. No conflicts of interest were declared by the members of the Subcommittee.

Board Composition Subcommittee Goals and Current Composition

Lauren Ferguson, Director of Foundation Board Relations, reviewed the three goals the Subcommittee was tasked with accomplishing in FY21.

1. Prepare Elected Director recommendations.
2. Prepare Board Officer Recommendations.
3. Provide non-board committee member recommendations to UCF Foundation Board Chair, John Euliano.

Ferguson reviewed the current composition of the UCF Foundation Board and standing committees. Ferguson updated the Subcommittee on the possible merger of the Finance Committee and Real Estate Committee. The Subcommittee discussed the need for Board and committee member expertise in the following areas: Healthcare, Information Technology, Investment, and Audit.

Candidate Process Overview

Ferguson provided a brief overview of Elected Director and committee member nominations and noted that candidate information would be placed in the board portal, OnBoard, after the meeting. Chair Callahan requested that the members of Subcommittee review candidate information prior to the next meeting of the Board Composition Subcommittee.

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Prospective Candidate Leads

Ferguson presented a list of names for review that originated from data mining efforts with a focus on engagement, giving, and area of professional expertise. The Subcommittee reviewed the leads and suggested that additional relationship building occur with these individuals. Director Brian Butler asked that gender, geographic location, and ethnicity be added to future prospect lists, if available.

Public Comment

No requests for public comment were present.

Closing Remarks & Announcements

Chair Callahan thanked the members of the Subcommittee for their service.

Adjournment

Chair Callahan adjourned the meeting at 12:08 p.m.

Respectfully submitted,

Carrie Callahan 01/26/2021 11:27 EST
Carrie Callahan 92, *Chair*
Board Composition Subcommittee
UCF Foundation, Inc.

Prepared by Lauren Ferguson, Director of Foundation Board Relations

Approved by Subcommittee on January 7, 2021