

Advancement | UCF Foundation, Inc.

BOARD OF DIRECTORS Finance Committee Meeting Minutes

Tuesday, November 17, 2020
2:00 p.m. – 3:00 p.m.

LOCATION:	Virtual Meeting
ATTENDEES:	Alan Florez, <i>Chair</i> , Tony Moreno, <i>Vice Chair</i> , Karl Hodges, Kevin Miller, Kyle Simpson, Eva Tukdarian
ABSENT:	Theresa Borcheck, Clint Bullock
STAFF:	Jennifer Cerasa, Glen Dawes, William Dean, Lauren Ferguson, Joseph Mera, Michael Morsberger
Guests:	Brad Stricklin, Albert Francis

Chair Alan Florez called the meeting to order at 2:02 p.m. and welcomed the Finance Committee members. Chair Florez stated that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

A quorum of the Finance Committee was confirmed.

Chair Florez inquired if there were any conflicts of interest to be disclosed by any members of the Finance Committee regarding the items to be discussed during the meeting. No conflicts of interest were reported.

Temporary Support for UCF Athletics Association

UCF Foundation Chief Financial Officer, Glen Dawes, presented for consideration the opportunity for the Foundation to provide financial support to the UCF Athletics Association (UCFAA). It was stated that UCFAA operations had been significantly impacted by COVID-19 and UCFAA was facing a cashflow deficit over the next 12-24 months. It was noted UCFAA is a University of Central Florida Direct Support Organization.

The total estimated cash needs through June 30, 2021 were reported as approximately \$10 million over and above the existing \$5 million line of credit UCFAA holds with Fifth Third Bank. UCFAA Chief Financial Officer, Brad Stricklin, stated that UCFAA had already taken action to reduce operating expenses and established the ChargeOn fund to raise additional cash to close the gap, but still expected to have a cash deficit of \$10 million or more. Stricklin further stated that UCFAA was seeking an increased line of credit from Fifth Third Bank, however it was contingent upon the organization securing an additional source of funding in the amount of \$3 million.

UCFF maintains financial reserves for both facilities and operations, and historically has excess reserves that can be utilized for short term emergency needs. It was stated that the Foundation finance team had conducted an analysis of the reserve status and determined that the current

excess reserve balance available could support a line of credit up to \$3 million to support UCFAA. The proposed agreement would be an 18-month revolving line of credit not to exceed \$3 million with an annual interest rate of 3%, which may be renewed for up to two (2) additional 12-month periods at the end of the current period maturity date. If UCFAA defaults on a payment, UCF may invoice the University for repayment from student fees as collateral.

A motion was made by Kevin Miller and seconded by Tony Moreno to accept and recommend to the Executive Committee approval for the Foundation to issue the letter of credit to UCFAA as presented. The motion passed unanimously.

Public Comment

There were no public comments.

There being no further business to discuss, Chair Florez adjourned the meeting at 2:43 p.m.

Respectfully submitted,



Alan Florez 01/16/2021 08:03 EST

Alan Florez, *Chair*
UCF Foundation Board of Directors
Finance Committee

Prepared by: Ashley McConnell, Executive Assistant, UCF Foundation

Approved by Finance Committee on 12/14/2020.